

# **Appendix A**

## **Inventory of Municipal Operations**

This appendix provides an example of an inventory database. The purpose of this example is to illustrate the types of data that should be collected for municipal operations and how these data can be organized into a database that can be used for other steps of a municipality's stormwater management program. Specifically, the information gathered in the inventory process should be used to assess municipal operations for BMP implementation (Appendix B) and for BMP selection (Appendix C).

The example provided here was adapted from the inventory database developed by the County of Orange Stormwater Program for fixed facilities. The field program inventory database should include similar information (see Section 2).



## Step 1 Facility and Location

Facility Physical Address Information*											Watershed Identification		
Facility Name	Street Number	Street Name	Street Suffix	City	Zip	Business Phone Number	Business Fax Number	Facility Contact Name	Facility Size (Total Square Feet of Facility)	Watershed (Identify if possible)	Longitude (X)	Latitude (Y)	
County Yard	1200	Pine	Road	Anaheim	92933	(714) 555-6363	(111) 222-3333	Ron Jones	400,000	E - Lower Santa Ana River	133.49.55	34.34.45	
City Service Center	645	Main	Street	Brea	92821	(714) 555-1234	(123) 456-7890	Joe Smith	200,000	A - San Gabriel River/Coyote Creek	102.48.50	33.34.44	

\* Add facility mailing address information if different from physical address

## Step 2 Potential Pollutant Generating Activities

Identify all activities that apply for each facility and associated pollutants												
Facility Name	Vehicle and Equipment Fueling	Vehicle and Equipment Washing & Steam Cleaning	Vehicle & Equipment Maintenance and Repair	Outdoor Loading/Unloading of Materials	Outdoor Container Storage of Liquids	Outdoor Process Equipment Operations & Maintenance	Outdoor Storage of Raw Materials	Waste Handling and Disposal	Building and Grounds Maintenance	Parking/Storage Area Maintenance	Over Water Activities	
County yard	Metals, O&G, Org., Trash	Sed., Nut., Trash, Metals, O&G, Org.	Metals, O&G, Org.	Sed., Nut., Metals, O&G			Sed., Nut., Metals, O&G			Sed., Nut., Trash, Metals, Bact., O&G, Org., Oxy		
City Service Center	Metals, O&G, Org., Trash	Sed., Nut., Trash, Metals, O&G, Org.	Metals, O&G, Org.	Sed., Nut., Metals, O&G			Sed., Nut., Metals, O&G		Sed., Nut., Trash, Metals, Bact., O&G, Org., Pest., Oxy	Sed., Nut., Trash, Metals, Bact., O&G, Org., Oxy		