



2023 CASQA Awards: Call for Nominations and Submittal Instructions

Nomination Deadline: Thursday, May 4, 2023 by 5:00 PM PST

Current CASQA members are invited to nominate a worthy individual, project, or program for an award. All nomination submittals must be submitted in accordance with the submittal instructions provided in this document.

PURPOSE

The CASQA Awards Program aims to advance the stormwater quality management profession by identifying and recognizing exemplary leadership, outstanding projects, activities, and contributions to the field of stormwater quality in advancing stormwater capture, true source control, low-impact development, public outreach, and funding. These individuals, projects, and programs are exemplary examples of advancing [CASQA's Vision for Sustainable Stormwater Management](#).

AWARD CATEGORIES

The following categories are open for nomination in 2023:

- Geoff Brosseau Leadership Award
- Outstanding Stormwater Capture and Use Implementation Project or Program
- Outstanding Advancement of True Source Control
- Outstanding Stormwater BMP Implementation Project or Program
 - Phase I
 - Phase II
 - Construction
 - Industrial
- Outstanding Stormwater Science Project or Program
 - Student Project
 - Professional Project or Program
- Outstanding Public Outreach / Engagement Project or Program
- Outstanding Stormwater Funding Initiative or Financial Strategy

NOMINATION RULES AND GUIDELINES

WHO MAY NOMINATE:

- Only current CASQA members may submit an award nomination.
- Membership dues must be current at the time of nomination.

WHO / WHAT MAY BE NOMINATED:

- Leadership Award: The nominee must be a current CASQA member.
- All other Award categories: The nominee may be a specific individual, agency, project, program, or initiative. A nominee need not be a member of CASQA or affiliated with a CASQA member.

LIMIT ON NOMINATIONS:

There is no limit on the number of nominations. CASQA members are encouraged to submit one or more nominations in each award category. **Note: Each nomination must be submitted separately.**

LIMIT ON AWARDS

There is no limit on the number of awards awarded to any individual, project, program, or media, and awards may be issued in multiple categories. CASQA reserves the right to determine the number of awards to be made in each category.

REVIEW OF NOMINATIONS

CASQA reserves the right to consider a nomination in additional or different categories. If a nomination is considered more appropriate for another category, CASQA may request additional information from the nominator to facilitate review in the applicable category.

DUPLICATE SUBMITTALS

In the event that two or more CASQA members nominate a single individual, project, program, or media for an award, each nomination will be treated individually.

CONTENT OF NOMINATIONS

The content of a nomination varies by the award category. There are two types of content: mandatory content and recommended content:

Mandatory Content: The specific mandatory content is listed under the requirements for each award category. Failure to submit mandatory content will disqualify a nomination.

Recommended Content: Recommended content may be submitted to highlight the nominee's attributes. Recommended content can be helpful in making a successful nomination (e.g., demonstrating how the project is outstanding). Recommended content must meet the guidelines set by CASQA for media, format, and file size (see How to Submit a Nomination).

NOTES:

- CASQA reserves the right to seek and consider additional content and information from the nominator, the nominee, or other sources.
- CASQA reserves the right to verify information submitted or otherwise obtained regarding any nomination.

NOMINATION COORDINATION

Nominators are strongly encouraged to coordinate with their nominees during the nomination process and prior to submittal of the nomination. CASQA will require that nominees selected to receive awards grant permission to CASQA to display examples of the winning work on the CASQA website for up to 24 months following the date of presentation of the awards. When requested, CASQA will include a copyright symbol, name of the owner, and permission statement coincident with each use of the above-described information.

As a condition of eligibility, nominators must agree to assist the Awardee, to the extent necessary, in producing the information and content required for the Awardee to receive the benefits identified below (see Awardee Benefits and Acknowledgements).

NOTIFICATION AND ANNOUNCEMENTS

All nominations will receive a response from CASQA by July 21, 2023. For nominations not selected for an award, notification will be provided to the nominator only. For nominations chosen for an award, notification will be provided to both the nominator and the nominee.

CASQA will formally announce awardees in various formats, which may include the Bi-Weekly Update, CASQAlert, social media posts, press releases, etc. Awardees may not publicize their award selection until after CASQA's formal announcement is made.

AWARDEE BENEFITS AND ACKNOWLEDGEMENTS

2023 CASQA ANNUAL CONFERENCE – SEPTEMBER 11-13, 2023, IN SAN DIEGO, CA

- Awardees will be presented with a physical award during the conference plenary session
- Awardees will be invited to develop a 2-minute video that highlights the project / program. All awardee videos will be shown during the conference plenary session (this benefit is optional but strongly encouraged)
- Awardees will be invited to develop a poster to feature the project / program in the conference Poster Session
 - **If a technical presentation during the conference is desired, all nominees must submit an abstract separately through the standard conference call for abstracts ([click here](#)). Abstracts are due April 17, 2023.** If the abstract is submitted and accepted, the presentation will be identified as a CASQA Awardee in the technical program. Technical presentations are **NOT** a guaranteed benefit of receiving a CASQA Award.
- Awardees will be featured in the conference program
- Awardees will receive a graphic for use in promotional materials (e.g., annual reports, social media posts). Awardees may not use CASQA's logo for this purpose

AWARD PRESENTATION IN THE LOCAL COMMUNITY

- Ceremonial award presentations in the local community (e.g., Council Meeting, Board Meeting, Company Meeting, etc.) may be arranged with CASQA (to occur after the conference).

HOW TO SUBMIT A NOMINATION

All nominations must be submitted via the [2023 CASQA Awards Google Form](#). Nominations WILL NOT BE ACCEPTED via email or other means.

The form will ask for the mandatory content specific to each award category. Certain mandatory content must be entered into the form (e.g., information about the nominee, nominator, name of the project). Other mandatory content (e.g., the information to be evaluated) must be uploaded as a PDF, image, video, or audio file. File size is limited to 10 MB. All file names must include the name of the award category, the nominator, and the project name. Videos submitted via a hyperlink (e.g., to YouTube) are limited to a maximum 5-minute duration (hyperlink must be included within the uploaded PDF file).

Nomination Deadline

Complete nominations must be received by **Thursday, May 4th, by 5:00 PM PT**. CASQA reserves the right to extend the deadline by notice on the CASQA website.

SUBMITTAL ACKNOWLEDGMENT

Upon submittal via the [2023 CASQA Awards Google Form](#), you will receive a submittal acknowledgment. If you do not receive an acknowledgment, please seek clarification as a “Question” (see below).

QUESTIONS

- Send via email only to: CASQA@casqa.org
- Subject: Question: 2023 CASQA Award Nomination
- Content: Include your name, your question, and telephone number

Geoff Brosseau Leadership Award

This is CASQA's top award, named after CASQA's first Executive Director, Geoff Brosseau. It is awarded to an individual that has shown outstanding leadership within CASQA and has made exceptional contributions to the stormwater quality management profession over a significant time period.

Nominees must be current members of CASQA.

Award Selection Evaluation Criteria: Include but are not limited to:

- Is the nominated member known for his/her/their leadership contributions to CASQA and/or the stormwater quality management profession?
- Does the nominated member display exceptional character?
- Is the nominated member known for his/her/their technical, policy, and administrative contributions to CASQA and/or the stormwater quality management profession?

Mandatory Content: Mandatory content must be clearly and fully provided by the nominator. Nomination proposals lacking mandatory content may be rejected during the evaluation process.

The following information must be submitted via the [2023 CASQA Awards Program Google Form](#):

- Name of nominator (individual making the nomination). This individual will be the point of contact
- CASQA member name (Agency, Institution, Company, or Individual). This information will be used to verify membership status and nomination eligibility
- Nominator's Phone number
- Nominator's Email address
- Nominee's Name
- Nominee's organization: Name of agency, institution, or company
- Nominee's address (location where a physical award may be delivered)
- Nominee's Phone number
- Nominee's Email address
- A statement regarding the nominee's awareness of the nomination. The nominee's prior awareness of the nomination is encouraged but not required.
- As a condition of eligibility, an acknowledgement that the nominator will assist the nominee, if selected for an award, to produce the information and content necessary for the Awardee to receive award benefits. Such assistance may include providing award graphics / images / content for the conference program, a poster to be presented during the conference, and a 2-minute video to be shown during the conference plenary session [video is optional].

The following information must be uploaded and submitted as a PDF file (not to exceed 10 MB) via the [2023 CASQA Awards Program Google Form](#):

- Description of the individual's exceptional leadership contributions to the stormwater quality management profession.
- Background information on the nominee similar in content to a professional resume, including degrees, employment, professional accomplishments, personal accomplishments, professional involvement, and community service.
- Personal and professional references, including the name, agency/company, address, and contact information for each reference. A minimum of 3 references shall be provided.
- Letters of recommendation. A minimum of 3 recommendations shall be provided. Note that authors of the letters of recommendation shall not be the same individuals as those providing the required personal or professional references.

Outstanding Stormwater BMP Implementation Project or Program

Subcategories: Phase I, Phase II, Construction, Industrial Stormwater

This is CASQA's award for outstanding stormwater BMP implementation. There are four separate award categories for each major stormwater program: Phase I, Phase II, Construction, and Industrial. The subcategories will be assessed separately. Projects or programs may be either public or private and must have been placed into operation prior to the deadline for submittal of nominations.

Note: Stormwater Capture and Use is a separate award category. Stormwater capture projects should NOT be submitted under this category.

Award Selection Evaluation Criteria: Include but are not limited to:

- Is the BMP effectively integrated into the target site or program?
- Does the BMP target the project priority pollutants of concern or conditions of concern?
- Does the BMP achieve the intended objectives and/or provide valuable results?
- Does the BMP include outstanding elements that distinguish the project from other BMPs?

Mandatory Content: Mandatory content must be clearly and fully provided by the nominator. Nomination proposals lacking mandatory content may be rejected during the evaluation process.

The following information must be submitted via the [2023 CASQA Awards Program Google Form](#):

- Name of the Project or Program: Be accurate and precise. If selected, this name will be used for the physical award and all promotional materials.
- Name of nominator (individual making the nomination). This individual will be the point of contact
- CASQA member name (Agency, Institution, Company, or Individual). This information will be used to verify membership status and nomination eligibility
- Nominator's Phone number
- Nominator's Email address
- Nominee's Contact Name. This individual will be the point of contact for all award benefits
- Nominee's organization: Name of agency, institution, or company
- Nominee's address (location where a physical award may be delivered)
- Nominee's Phone number
- Nominee's Email address
- A statement regarding the nominee's awareness of the nomination. The nominee's prior awareness of the nomination is encouraged but not required.
- As a condition of eligibility, an acknowledgement that the nominator will assist the nominee, if selected for an award, to produce the information and content necessary for the Awardee to receive award benefits. Such assistance may include providing award graphics / images / content for the conference program, a poster to be presented during the conference, and a 2-minute video to be shown during the conference plenary session [video is optional].

The following information must be uploaded and submitted as a PDF file (not to exceed 10 MB) via the [2023 CASQA Awards Program Google Form](#):

- Type of project (e.g., detention basin, stormwater treatment facility).
- Location (e.g., site address and/or a detailed location map).
- Date BMP was placed into operation (must precede the nomination cutoff date).
- Identification of the BMP design, development, construction, operation, and implementation team(s).

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- Description of the BMP implementation project or program including a discussion of why the project is an exemplary or outstanding stormwater project.
- Description of the size, extent, and/or area served by the BMP.
- Assessment of the BMP's effectiveness (e.g., summary of measured pollutant reduction, summary of measured changes in behavior, etc.).
- Description of any mass media or professional paper, presentation, magazine, or journal coverage.

Recommended Content:

- YouTube video, photographs or video clips of the BMP implementation project or program.

Outstanding Public Outreach / Engagement Project or Program

This is CASQA's award for outstanding public outreach and engagement for a stormwater project or program. Projects or programs may be either public or private and must be released to the public or published prior to the deadline for submittal of nominations.

Award Selection Evaluation Criteria: Include but are not limited to:

- Did the program/project achieve its set goals?
- Were there measurable results documented for the program/project?
- Did the program/project have the intended impact on the target audience?
- What was the level of creativity of the program/project?
- Does the outreach/engagement project or program include outstanding elements that distinguish it from other outreach/engagement projects or programs?

Mandatory Content: Mandatory content must be clearly and fully provided by the nominator. Nomination proposals lacking mandatory content may be rejected during the evaluation process.

The following information must be submitted via the [2023 CASQA Awards Program Google Form](#):

- Name of the Project or Program: Be accurate and precise. If selected, this name will be used for the physical award and all promotional materials.
- Name of nominator (individual making the nomination). This individual will be the point of contact
- CASQA member name (Agency, Institution, Company, or Individual). This information will be used to verify membership status and nomination eligibility
- Nominator's Phone number
- Nominator's Email address
- Nominee's Contact Name. This individual will be the point of contact for all award benefits
- Nominee's organization: Name of agency, institution, or company
- Nominee's address (location where a physical award may be delivered)
- Nominee's Phone number
- Nominee's Email address
- A statement regarding the nominee's awareness of the nomination. The nominee's prior awareness of the nomination is encouraged but not required.
- As a condition of eligibility, an acknowledgement that the nominator will assist the nominee, if selected for an award, to produce the information and content necessary for the Awardee to receive award benefits. Such assistance may include providing award graphics / images / content for the conference program, a poster to be presented during the conference, and a 2-minute video to be shown during the conference plenary session [video is optional].

The following information must be uploaded and submitted as a PDF file (not to exceed 10 MB) via the [2023 CASQA Awards Program Google Form](#):

- Type of outreach / engagement (e.g., feature story, magazine article, radio spot, DVD, display).
- Complete bibliographic reference to published items including (as applicable) but not limited to identification of the title, authors, publication dates, publisher, etc.
- Copy of the outreach / engagement media. For longer items or three-dimensional items, submit excerpts, photographs, or similar examples of the item.
- Date program/project was completed, or program was initiated (must precede the nomination cutoff date).
- Description of the outreach / engagement efforts, including a discussion of why the item is exemplary or

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outstanding.

- Description of the target audience and its size.
- Description of results following the outreach / engagement efforts (e.g., increased awareness, calls for information, changes in behavior, including a discussion of how these results were documented)
- Description of any mass media or professional paper, presentation, magazine, or journal coverage of the program/project.
- Links to the Public Outreach / Engagement Project or Program.

Recommended Content:

- YouTube video, photographs or video clips of the program/project.

Outstanding Stormwater Science Project or Program Subcategories: Student or Professional Projects / Programs

This is CASQA's award for an outstanding stormwater science project or program. Projects or programs may be either public or private and research results must have been published prior to the deadline for submittal of nominations. There are two subcategories: projects of programs from students or professionals. Student and professional projects and programs will be assessed separately.

Award Selection Evaluation Criteria: Include but are not limited to:

- Were the goals and objectives of the science project or program clearly explained?
- Were the findings and the conclusions clearly explained?
- Was the nature of the project or program exemplary or outstanding?
- Does the project or program provide a benefit for the stormwater community?
- Does the science project or program include outstanding elements that distinguish the project from other science projects or programs?
- Has the project or program been promoted through professional publications or other means?

Mandatory Content: Mandatory content must be clearly and fully provided by the nominator. Nomination proposals lacking mandatory content may be rejected during the evaluation process.

The following information must be submitted via the [2023 CASQA Awards Program Google Form](#):

- Name of the Project or Program: Be accurate and precise. If selected, this name will be used for the physical award and all promotional materials.
- Name of nominator (individual making the nomination). This individual will be the point of contact
- CASQA member name (Agency, Institution, Company, or Individual). This information will be used to verify membership status and nomination eligibility
- Nominator's Phone number
- Nominator's Email address
- Nominee's Contact Name. This individual will be the point of contact for all award benefits
- Nominee's organization: Name of agency, institution, or company
- Nominee's address (location where a physical award may be delivered)
- Nominee's Phone number
- Nominee's Email address
- A statement regarding the nominee's awareness of the nomination. The nominee's prior awareness of the nomination is encouraged but not required.
- As a condition of eligibility, an acknowledgement that the nominator will assist the nominee, if selected for an award, to produce the information and content necessary for the Awardee to receive award benefits. Such assistance may include providing award graphics / images / content for the conference program, a poster to be presented during the conference, and a 2-minute video to be shown during the conference plenary session [video is optional].

The following information must be uploaded and submitted as a PDF file (not to exceed 10 MB) via the [2023 CASQA Awards Program Google Form](#):

- Type of science project or program (e.g., BMP program study, water quality study, BMP effectiveness study).
- Complete bibliographic reference to science project or program report including (as applicable) but not limited to identification of the title, authors, publication dates, publisher, etc. The research results must have been made public or published prior to the deadline for submittal of nominations.

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- Dates for start and end of the science project (end date must precede the nomination cutoff date).
- A concise summary of the science project or program goals, objectives, findings, conclusions and key recommendations.
- Description of the size, extent, and area covered by the science project or program.
- A discussion of why the science project or program is an exemplary or outstanding stormwater project or program and how the science project/program results, conclusions, or recommendations will benefit the stormwater community.
- Description of any mass media or professional paper, presentation, magazine, or journal coverage.

Recommended Content:

- YouTube video, photographs or video clips of the science project or program.

Outstanding Stormwater Capture and Use Project or Program

This is CASQA's award for outstanding stormwater capture and use projects or programs. Projects/programs may be either public or private and must have been placed into operation prior to the deadline for submittal of nominations.

Award Selection Evaluation Criteria: Include but are not limited to:

- Are there multiple benefits realized by this project (stormwater reuse, water conservation, groundwater recharge, water reclamation, or green building)?
- Does the project provide community benefits (e.g., additional park space, green street)?
- Does the project exemplify the three indicators of sustainability (environmental responsibility, social equity and economic success)?
- Does the project or program address priority pollutants of concern or conditions of concern?
- Does project or program achieve the intended objectives and/or provide valuable results?
- Does the project or program include outstanding elements that distinguish the project from other stormwater capture projects?

Mandatory Content: Mandatory content must be clearly and fully provided by the nominator. Nomination proposals lacking mandatory content may be rejected during the evaluation process.

The following information must be submitted via the [2023 CASQA Awards Program Google Form](#):

- Name of the Project or Program: Be accurate and precise. If selected, this name will be used for the physical award and all promotional materials.
- Name of nominator (individual making the nomination). This individual will be the point of contact
- CASQA member name (Agency, Institution, Company, or Individual). This information will be used to verify membership status and nomination eligibility
- Nominator's Phone number
- Nominator's Email address
- Nominee's Contact Name. This individual will be the point of contact for all award benefits
- Nominee's organization: Name of agency, institution, or company
- Nominee's address (location where a physical award may be delivered)
- Nominee's Phone number
- Nominee's Email address
- A statement regarding the nominee's awareness of the nomination. The nominee's prior awareness of the nomination is encouraged but not required.
- As a condition of eligibility, an acknowledgement that the nominator will assist the nominee, if selected for an award, to produce the information and content necessary for the Awardee to receive award benefits. Such assistance may include providing award graphics / images / content for the conference program, a poster to be presented during the conference, and a 2-minute video to be shown during the conference plenary session [video is optional].

The following information must be uploaded and submitted as a PDF file (not to exceed 10 MB) via the [2023 CASQA Awards Program Google Form](#):

- Description of project or program.
- Location (e.g., site address and/or a detailed location map or program focus area).
- Date project was completed, or program was initiated (must precede the nomination cutoff date).
- Narrative / description of the multiple benefits realized by this project (stormwater reuse, water conservation, groundwater recharge, water reclamation, or green building)

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- Narrative / description of community benefits (e.g., additional park space, green street)
- Narrative showing how the project/program exemplifies the three indicators of sustainability: environmental responsibility, social equity and economic success.
- Assessment of how the project/program met intended objectives
- Description of the size, extent, and area served by the project/program.
- Supporting materials of the project/program (e.g., photographs, video).
- Identification of the design, development, construction, operation, and implementation team(s).
- Description of any mass media or professional paper, presentation, magazine, or journal coverage.

Recommended Content:

- YouTube video, photographs or video clips of the program/project.

Outstanding Stormwater Funding Initiative or Financial Strategy

This is CASQA's award for outstanding stormwater funding initiatives and financial strategies. Projects/programs must have been placed implemented prior to the deadline for submittal of nominations.

Award Selection Evaluation Criteria: Include but are not limited to:

- Did the Funding Initiative or Financial Strategy result in significantly new resources for a stormwater program?
- Did the Funding Initiative or Financial Strategy employ new, novel, or creative approaches to funding a stormwater project or program?
- Did the Funding Initiative or Financial Strategy result in a new dedicated source of funding for a stormwater program?
- Did the Funding Initiative or Financial Strategy leverage resources from other partners / collaborators to implement a stormwater project or program that would distinguish the approach from existing funding strategies (e.g., is it outstanding and advancing the field of sustainable stormwater management)?

Mandatory Content: Mandatory content must be clearly and fully provided by the nominator. Nomination proposals lacking mandatory content may be rejected during the evaluation process.

The following information must be submitted via the [2023 CASQA Awards Program Google Form](#):

- Name of the Project or Program: Be accurate and precise. If selected, this name will be used for the physical award and all promotional materials.
- Name of nominator (individual making the nomination). This individual will be the point of contact
- CASQA member name (Agency, Institution, Company, or Individual). This information will be used to verify membership status and nomination eligibility
- Nominator's Phone number
- Nominator's Email address
- Nominee's Contact Name. This individual will be the point of contact for all award benefits
- Nominee's organization: Name of agency, institution, or company
- Nominee's address (location where a physical award may be delivered)
- Nominee's Phone number
- Nominee's Email address
- A statement regarding the nominee's awareness of the nomination. The nominee's prior awareness of the nomination is encouraged but not required.
- As a condition of eligibility, an acknowledgement that the nominator will assist the nominee, if selected for an award, to produce the information and content necessary for the Awardee to receive award benefits. Such assistance may include providing award graphics / images / content for the conference program, a poster to be presented during the conference, and a 2-minute video to be shown during the conference plenary session [video is optional].

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The following information must be uploaded and submitted as a PDF file (not to exceed 10 MB) via the [2023 CASQA Awards Program Google Form](#):

- Description of the achievement, including a discussion of why it is exemplary or outstanding, and what makes the approach novel.
- Identification of the funding sources and any collaborators.
- Description of the resources that have been realized (e.g., how much funding was raised in the strategy? How much ongoing funding will result from the initiative?)
- Description of how the funding will be used to advance sustainable stormwater management.

Outstanding Advancement of True Source Control

This is CASQA's award for significant contributions to advance the field of True Source Control for pollutants of importance in stormwater.

Award Selection Evaluation Criteria: Include but are not limited to:

- Was a specific milestone achieved that clearly shows progress toward true source control, such as establishment of a regulation, or a commitment from a manufacturer?
- If establishing specific pollutant controls, are measurable results documented or quantitatively predicted?
- What is the level of significance to stormwater of the controlled pollutant(s)?
- What was the nominee's role in achieving the cited progress?

Mandatory Content: Mandatory content must be clearly and fully provided by the nominator. Nomination proposals lacking mandatory content may be rejected during the evaluation process.

The following information must be submitted via the [2023 CASQA Awards Program Google Form](#):

- Name of the Project or Program: Be accurate and precise. If selected, this name will be used for the physical award and all promotional materials.
- Name of nominator (individual making the nomination). This individual will be the point of contact
- CASQA member name (Agency, Institution, Company, or Individual). This information will be used to verify membership status and nomination eligibility
- Nominator's Phone number
- Nominator's Email address
- Nominee's Contact Name. This individual will be the point of contact for all award benefits
- Nominee's organization: Name of agency, institution, or company
- Nominee's address (location where a physical award may be delivered)
- Nominee's Phone number
- Nominee's Email address
- A statement regarding the nominee's awareness of the nomination. The nominee's prior awareness of the nomination is encouraged but not required.
- As a condition of eligibility, an acknowledgement that the nominator will assist the nominee, if selected for an award, to produce the information and content necessary for the Awardee to receive award benefits. Such assistance may include providing award graphics / images / content for the conference program, a poster to be presented during the conference, and a 2-minute video to be shown during the conference plenary session [video is optional].

The following information must be uploaded and submitted as a PDF file (not to exceed 10 MB) via the [2023 CASQA Awards Program Google Form](#):

- Description of the achievement, including a discussion of why it is exemplary or outstanding.
- Description of measured or quantitatively predicted results, if establishing specific controls on a set of pollutants.

Recommended Content:

- YouTube video, photographs or video clips of the program/project.