



## **2024 CASQA Awards: Call for Nominations and Submittal Instructions**

**Nomination Deadline: Thursday, June 6, 2024, by 5:00 PM PST**

### **Purpose**

The CASQA Awards Program aims to identify individuals, projects, and programs that are exemplary examples of advancing [CASQA's Vision for Sustainable Stormwater Management](#). Acknowledging and rewarding outstanding work in the stormwater field elevates those individuals and projects that are making a difference. Recognition of excellence establishes examples for other organizations to aspire to and follow. It creates a bar that can continuously be raised, thereby advancing the stormwater profession.

In addition to projects and programs, people are the heart of CASQA. Rewarding and recognizing their leadership not only respects those who serve (demonstrating our Core Values of Excellence, Respect, and Stewardship), it encourages and inspires others. Achieving our goals requires leadership from so many individuals, including inspiring future leaders to come.

Current CASQA members are invited to nominate a worthy individual, project, or program for an award. All nomination submittals must be submitted in accordance with the submittal instructions provided in this document.

### **Award Categories**

#### **LEADERSHIP**

- Geoff Brosseau Leadership Award

#### **PROJECTS OR PROGRAMS**

- Outstanding Stormwater Capture and Use Implementation Project or Program
- Outstanding Advancement of True Source Control
- Outstanding Stormwater BMP Implementation Project or Program
  - Subcategories: Phase I, Phase II, Construction, Industrial
- Outstanding Stormwater Science Project or Program
- Outstanding Public Outreach / Engagement Project or Program
- Outstanding Stormwater Funding Initiative or Financial Strategy

#### **STUDENTS**

- Stormwater Scholar Award (Note: This award has a separate and specific Call for Applications. It is included here to ensure all members are aware of the availability of the award. Please see the separate Call for Stormwater Scholar Applications for all applicable details).

## Nomination Rules and Guidelines

### WHO MAY NOMINATE

- Only current CASQA members may submit an award nomination.
- Membership dues must be current at the time of nomination.

### WHO / WHAT MAY BE NOMINATED

- Leadership Award: The nominee must be a current CASQA member with a significant contribution to CASQA.
- All other Award categories: A nominee need not be a member of CASQA or affiliated with a CASQA member.

### LIMIT ON NOMINATIONS

There is no limit on the number of nominations. CASQA members are encouraged to submit one or more nominations in each award category. **Note: Each nomination must be submitted separately.**

### LIMIT ON AWARDS

There is no limit on the number of awards awarded to any individual, project, program, or media, and awards may be issued in multiple categories. CASQA reserves the right to determine the number of awards to be made in each category.

### REVIEW OF NOMINATIONS

CASQA reserves the right to consider a nomination in additional or different categories. If a nomination is considered more appropriate for another category, CASQA may request additional information from the nominator to facilitate review in the applicable category.

### DUPLICATE SUBMITTALS

In the event that two or more CASQA members nominate a single individual, project, program, or media for an award, each nomination will be treated individually.

## Content of Nominations

The content of a nomination varies by the award category. There are two types of content: mandatory content and recommended content:

**Mandatory Content:** The specific mandatory content is listed under the requirements for each award category. Failure to submit mandatory content will disqualify a nomination.

**Recommended Content:** Recommended content may be submitted to highlight the nominee's attributes. Recommended content can be helpful in making a successful nomination (e.g., demonstrating how the project is outstanding). Recommended content must meet the guidelines set by CASQA for media, format, and file size (see How to Submit a Nomination).

### NOTES:

- CASQA reserves the right to seek and consider additional content and information from the nominator, the nominee, or other sources.
- CASQA reserves the right to verify information submitted or otherwise obtained regarding any nomination.

## Nomination Coordination

Nominators are strongly encouraged to coordinate with their nominees during the nomination process and prior to the submittal of the nomination. CASQA will require that nominees selected to receive awards grant permission to CASQA to display examples of the winning work on the CASQA website and other CASQA publications.

As a condition of eligibility, nominators must agree to assist the Awardee, to the extent necessary, in producing the information and content required for the Awardee to receive the benefits identified below (see Awardee Benefits and Acknowledgments).

## Notification and Announcements

All nominations will receive a response from CASQA by mid-August 2024. For nominations not selected for an award, notification will be provided to the nominator only. For nominations chosen for an award, notification will be provided to both the nominator and the nominee.

CASQA will formally announce awardees in various formats, which may include the Bi-Weekly Update, CASQAlert, social media posts, press releases, etc. Awardees may not publicize their award selection until after CASQA's formal announcement is made.

## Awardee Benefits and Acknowledgments

### 2024 CASQA ANNUAL CONFERENCE – OCTOBER 21-23, 2024, IN SACRAMENTO, CA

- Awardees will be presented with a physical award during the conference plenary session.
- Awardees will be invited to develop a 2-minute video that highlights the project/program. All awardee videos will be shown during the conference plenary session (this benefit is optional but strongly encouraged).
- Awardees will be invited to develop a poster to feature the project/program in the conference Poster Session
  - If a technical presentation during the conference is desired, all nominees must submit an abstract separately through the standard conference call for abstracts ([click here](#)).
  - Call for Abstracts opened April 9<sup>th</sup>, 2024.
  - **Abstracts are due Monday, May 20, 2024, at 12:00 Noon Pacific.** If the abstract is submitted and accepted, the presentation will be identified as a CASQA Awardee in the technical program. Technical presentations are **NOT** a guaranteed benefit of receiving a CASQA Award.
- Awardees will be featured in the conference program.
- Awardees will receive a graphic for use in promotional materials (e.g., annual reports and social media posts). Awardees may not use CASQA's logo for this purpose.

### AWARD PRESENTATION IN THE LOCAL COMMUNITY

- Ceremonial award presentations in the local community (e.g., Council Meeting, Board Meeting, Company Meeting, etc.) may be arranged with CASQA (to occur after the conference).

## How to Submit a Nomination

All nominations must be submitted via [CASQA's website](#). Nominations WILL NOT BE ACCEPTED via email or other means.

Certain mandatory content must be entered into the form on CASQA's website (e.g., information about the nominee, nominator, name of the project). Other mandatory content (e.g., the information to be evaluated) must be uploaded as a PDF, image, video, or audio file. The file size is limited to 10 MB. Videos are limited to a maximum 5-minute duration (hyperlink must be included within the uploaded PDF file). See each award category for specific requirements.

## Nomination Deadline

Complete nominations must be received by **Thursday June 6, 2024, at 5:00 PM PST**. CASQA reserves the right to extend the deadline by notice on the CASQA website.

## Submittal Acknowledgment

Upon submittal, the nominator will receive a submittal acknowledgment via email.

## Questions

- Send via email only to: [CASQA@casqa.org](mailto:CASQA@casqa.org)
- Subject: Question: 2024 CASQA Award Nomination
- Content: Include your name, your question, and telephone number

## Geoff Brosseau Leadership Award

This is CASQA's top award, named after CASQA's first Executive Director, Geoff Brosseau. It is awarded to a member that has shown outstanding leadership within CASQA and has made exceptional contributions to the stormwater profession over a significant time period.

Nominees must be current members of CASQA.

**Award Selection Evaluation Criteria:** Include but are not limited to:

- In what ways has the nominee demonstrated exceptional leadership in CASQA?
- How has the nominee significantly impacted and influenced the stormwater profession?
- How does the nominee exemplify exceptional character and integrity?

**Mandatory Content:** Mandatory content must be clearly and fully provided by the nominator. Nomination proposals lacking mandatory content may be rejected during the evaluation process.

The following information must be submitted via [CASQA's website](#):

- Name of nominator (individual making the nomination). This individual will be the point of contact.
- CASQA member name (Agency, Institution, Company, or Individual). This information will be used to verify membership status and nomination eligibility.
- Nominator's Phone number
- Nominator's Email address
- Nominee's Name
- Nominee's organization: Name of agency, institution, or company
- Nominee's address (the location where a physical award may be delivered)
- Nominee's Phone number
- Nominee's Email address
- A statement regarding the nominee's awareness of the nomination. The nominee's prior awareness of the nomination is encouraged but not required.
- As a condition of eligibility, an acknowledgment that the nominator will assist the nominee, if selected for an award, to produce the information and content necessary for the Awardee to receive award benefits. Such assistance may include providing award graphics/images/content for the conference program, a poster to be presented during the conference, and a 2-minute video to be shown during the conference plenary session [video is optional].
- An award proposal that addresses all of the following information (note: the award proposal must be uploaded and submitted as a PDF file (not to exceed 10 MB) via [CASQA's website](#)):
  - Description of the individual's exceptional leadership contributions to the stormwater profession, demonstrating the qualities in the Evaluation Criteria above.
  - Background information on the nominee similar in content to a professional resume, including degrees, employment, professional accomplishments, personal accomplishments, professional involvement, and community service.
  - Personal and professional references, including the name, agency/company, address, and contact information for each reference. A minimum of 3 references shall be provided.
  - Letters of recommendation. A minimum of 3 recommendations shall be provided. Note that authors of the letters of recommendation shall not be the same individuals as those providing the required personal or professional references.

## Outstanding Stormwater BMP Implementation Project or Program

### Subcategories: Phase I, Phase II, Construction, Industrial Stormwater

This is CASQA's award for outstanding stormwater BMP implementation. There are four separate award categories for each major stormwater program: Phase I, Phase II, Construction, and Industrial. The subcategories will be assessed separately. Projects or programs may be either public or private and must have been placed into operation prior to the deadline for submittal of nominations.

Note: Stormwater Capture and Use is a separate award category. Stormwater capture projects should NOT be submitted under this category.

**Award Selection Evaluation Criteria:** Include but are not limited to:

- Is the BMP effectively integrated into the target site or program?
- Does the BMP target the project priority pollutants of concern or conditions of concern?
- Does the BMP achieve the intended objectives and/or provide valuable results?
- Does the BMP include outstanding elements that distinguish the project from other BMPs?

**Mandatory Content:** Mandatory content must be clearly and fully provided by the nominator. Nomination proposals lacking mandatory content may be rejected during the evaluation process.

The following information must be submitted via [CASQA's website](#) :

- Name of the Project or Program: Be accurate and precise. If selected, this name will be used for the physical award and all promotional materials.
- Name of nominator (individual making the nomination). This individual will be the point of contact.
- CASQA member name (Agency, Institution, Company, or Individual). This information will be used to verify membership status and nomination eligibility.
- Nominator's Phone number
- Nominator's Email address
- Nominee's Contact Name. This individual will be the point of contact for all award benefits.
- Nominee's organization: Name of agency, institution, or company
- Nominee's address (the location where a physical award may be delivered)
- Nominee's Phone number
- Nominee's Email address
- A statement regarding the nominee's awareness of the nomination. The nominee's prior awareness of the nomination is encouraged but not required.
- As a condition of eligibility, an acknowledgment that the nominator will assist the nominee, if selected for an award, to produce the information and content necessary for the Awardee to receive award benefits. Such assistance may include providing award graphics/images /content for the conference program, a poster to be presented during the conference, and a 2-minute video to be shown during the conference plenary session [video is optional].
- An award proposal that includes all of the following information and addresses the Evaluation Criteria (note: the award proposal must be uploaded and submitted as a PDF file (not to exceed 10 MB) via [CASQA's website](#):
  - Type of project (e.g., detention basin, stormwater treatment facility).
  - Location (e.g., site address and/or a detailed location map).

## CASQA Awards Nomination Package

- Date BMP was placed into operation (must precede the nomination cutoff date).
- Identification of the BMP design, development, construction, operation, and implementation team(s).
- Description of the BMP implementation project or program including a discussion of why the project is an exemplary or outstanding stormwater project.
- Description of the size, extent, and/or area served by the BMP.
- Assessment of the BMP's effectiveness (e.g., a summary of measured pollutant reduction, a summary of measured changes in behavior, etc.).
- Description of any mass media or professional paper, presentation, magazine, or journal coverage.

### **Recommended Content:**

- YouTube video, photographs or video clips of the BMP implementation project or program.

## Outstanding Public Outreach/Engagement Project or Program

This is CASQA's award for outstanding public outreach and engagement for a stormwater project or program. Projects or programs may be either public or private and must be released to the public or published prior to the deadline for submittal of nominations.

**Award Selection Evaluation Criteria:** Include but are not limited to:

- Did the program/project achieve its set goals?
- Were there measurable results documented for the program/project?
- Did the program/project have the intended impact on the target audience?
- What was the level of creativity of the program/project?
- Does the outreach/engagement project or program include outstanding elements that distinguish it from other outreach/engagement projects or programs?

**Mandatory Content:** Mandatory content must be clearly and fully provided by the nominator. Nomination proposals lacking mandatory content may be rejected during the evaluation process.

The following information must be submitted via [CASQA's website](#):

- Name of the Project or Program: Be accurate and precise. If selected, this name will be used for the physical award and all promotional materials.
- Name of nominator (individual making the nomination). This individual will be the point of contact.
- CASQA member name (Agency, Institution, Company, or Individual). This information will be used to verify membership status and nomination eligibility.
- Nominator's Phone number
- Nominator's Email address
- Nominee's Contact Name. This individual will be the point of contact for all award benefits.
- Nominee's organization: Name of agency, institution, or company
- Nominee's address (the location where a physical award may be delivered)
- Nominee's Phone number
- Nominee's Email address
- A statement regarding the nominee's awareness of the nomination. The nominee's prior awareness of the nomination is encouraged but not required.
- As a condition of eligibility, an acknowledgment that the nominator will assist the nominee, if selected for an award, to produce the information and content necessary for the Awardee to receive award benefits. Such assistance may include providing award graphics/images/content for the conference program, a poster to be presented during the conference, and a 2-minute video to be shown during the conference plenary session [video is optional].
- An award proposal that includes all of the following information and addresses the Evaluation Criteria (note: the award proposal must be uploaded and submitted as a PDF file (not to exceed 10 MB) via [CASQA's website](#)):
  - Type of outreach/engagement (e.g., feature story, magazine article, radio spot, DVD, display).
  - Complete bibliographic reference to published items including (as applicable) but not limited to identification of the title, authors, publication dates, publisher, etc.
  - Copy of the outreach/engagement media. For longer items or three-dimensional items, submit excerpts, photographs, or similar examples of the item.



## CASQA Awards Nomination Package

- Date program/project was completed or program was initiated (must precede the nomination cutoff date).
- Description of the outreach/engagement efforts, including a discussion of why the item is exemplary or outstanding.
- Description of the target audience and its size.
- Description of results following the outreach/engagement efforts (e.g., increased awareness, calls for information, changes in behavior, including a discussion of how these results were documented)
- Description of any mass media or professional paper, presentation, magazine, or journal coverage of the program/project.
- Links to the Public Outreach / Engagement Project or Program.

### **Recommended Content:**

- YouTube video, photographs, or video clips of the program/project.

## Outstanding Stormwater Science Project or Program

This is CASQA's award for an outstanding stormwater science project or program. Projects or programs may be either public or private and research results must have been published prior to the deadline for submittal of nominations.

**Award Selection Evaluation Criteria:** Include but are not limited to:

- Were the goals and objectives of the science project or program clearly explained?
- Were the findings and the conclusions clearly explained?
- Was the nature of the project or program exemplary or outstanding?
- Does the project or program provide a benefit for the stormwater community?
- Does the science project or program include outstanding elements that distinguish the project from other science projects or programs?
- Has the project or program been promoted through professional publications or other means?

**Mandatory Content:** Mandatory content must be clearly and fully provided by the nominator. Nomination proposals lacking mandatory content may be rejected during the evaluation process.

The following information must be submitted via [CASQA's website](#):

- Name of the Project or Program: Be accurate and precise. If selected, this name will be used for the physical award and all promotional materials.
- Name of nominator (individual making the nomination). This individual will be the point of contact.
- CASQA member name (Agency, Institution, Company, or Individual). This information will be used to verify membership status and nomination eligibility.
- Nominator's Phone number
- Nominator's Email address
- Nominee's Contact Name. This individual will be the point of contact for all award benefits.
- Nominee's organization: Name of agency, institution, or company
- Nominee's address (the location where a physical award may be delivered)
- Nominee's Phone number
- Nominee's Email address
- A statement regarding the nominee's awareness of the nomination. The nominee's prior awareness of the nomination is encouraged but not required.
- As a condition of eligibility, an acknowledgment that the nominator will assist the nominee, if selected for an award, to produce the information and content necessary for the Awardee to receive award benefits. Such assistance may include providing award graphics/images/content for the conference program, a poster to be presented during the conference, and a 2-minute video to be shown during the conference plenary session [video is optional].
- An award proposal that includes all of the following information and addresses the Evaluation Criteria (note: the award proposal must be uploaded and submitted as a PDF file (not to exceed 10 MB) via [CASQA's website](#):
  - Type of science project or program (e.g., BMP program study, water quality study, BMP effectiveness study).
  - Complete bibliographic reference to science project or program report including (as applicable) but not limited to identification of the title, authors, publication dates, publisher, etc. The research results must

## CASQA Awards Nomination Package

- have been made public or published prior to the deadline for submittal of nominations.
- Dates for start and end of the science project (end date must precede the nomination cutoff date).
- A concise summary of the science project or program goals, objectives, findings, conclusions, and key recommendations.
- Description of the size, extent, and area covered by the science project or program.
- A discussion of why the science project or program is an exemplary or outstanding stormwater project or program and how the science project/program results, conclusions, or recommendations will benefit the stormwater community.
- Description of any mass media or professional paper, presentation, magazine, or journal coverage.

### **Recommended Content:**

- YouTube video, photographs or video clips of the science project or program.

## Outstanding Stormwater Capture and Use Project or Program

This is CASQA's award for outstanding stormwater capture and use projects or programs. Projects/programs may be either public or private and must have been placed into operation prior to the deadline for submittal of nominations.

**Award Selection Evaluation Criteria:** Include but are not limited to:

- Are there multiple benefits realized by this project (stormwater reuse, water conservation, groundwater recharge, water reclamation, or green building)?
- Does the project provide community benefits (e.g., additional open space, green street, street trees)?
- Does the project exemplify the three indicators of sustainability (environmental responsibility, social equity and economic success)?
- Does the project or program address priority pollutants of concern or conditions of concern?
- Does project or program achieve the intended objectives and/or provide valuable results?
- Does the project or program include outstanding elements that distinguish the project from other stormwater capture projects?

**Mandatory Content:** Mandatory content must be clearly and fully provided by the nominator. Nomination proposals lacking mandatory content may be rejected during the evaluation process.

The following information must be submitted via [CASQA's website](#):

- Name of the Project or Program: Be accurate and precise. If selected, this name will be used for the physical award and all promotional materials.
- Name of nominator (individual making the nomination). This individual will be the point of contact.
- CASQA member name (Agency, Institution, Company, or Individual). This information will be used to verify membership status and nomination eligibility.
- Nominator's Phone number
- Nominator's Email address
- Nominee's Contact Name. This individual will be the point of contact for all award benefits.
- Nominee's organization: Name of agency, institution, or company
- Nominee's address (the location where a physical award may be delivered)
- Nominee's Phone number
- Nominee's Email address
- A statement regarding the nominee's awareness of the nomination. The nominee's prior awareness of the nomination is encouraged but not required.
- As a condition of eligibility, an acknowledgment that the nominator will assist the nominee, if selected for an award, to produce the information and content necessary for the Awardee to receive award benefits. Such assistance may include providing award graphics/images/content for the conference program, a poster to be presented during the conference, and a 2-minute video to be shown during the conference plenary session [video is optional].
- An award proposal that includes all of the following information and addresses the Evaluation Criteria (note: the award proposal must be uploaded and submitted as a PDF file (not to exceed 10 MB) via [CASQA's website](#)):

## CASQA Awards Nomination Package

- Description of project or program.
- Location (e.g., site address and/or a detailed location map or program focus area).
- Date project was completed, or program was initiated (must precede the nomination cutoff date).
- Narrative/description of the multiple benefits realized by this project (stormwater reuse, water conservation, groundwater recharge, water reclamation, or green building)
- Narrative / description of community benefits (e.g., additional open space, green street, street trees)
- Narrative showing how the project/program exemplifies the three indicators of sustainability: environmental responsibility, social equity and economic success.
- Assessment of how the project/program met intended objectives.
- Description of the size, extent, and area served by the project/program.
- Supporting materials of the project/program (e.g., photographs, video).
- Identification of the design, development, construction, operation, and implementation team(s).
- Description of any mass media or professional paper, presentation, magazine, or journal coverage.

### **Recommended Content:**

- YouTube video, photographs or video clips of the program/project.

## Outstanding Stormwater Funding Initiative or Financial Strategy

This is CASQA's award for outstanding stormwater funding initiatives and financial strategies. Projects/programs must have been placed implemented prior to the deadline for submittal of nominations.

**Award Selection Evaluation Criteria:** Include but are not limited to:

- Did the Funding Initiative or Financial Strategy result in significantly new resources for a stormwater program?
- Did the Funding Initiative or Financial Strategy employ new, novel, or creative approaches to funding a stormwater project or program?
- Did the Funding Initiative or Financial Strategy result in a new dedicated source of funding for a stormwater program?
- Did the Funding Initiative or Financial Strategy leverage resources from other partners/ collaborators to implement a stormwater project or program that would distinguish the approach from existing funding strategies (e.g., is it outstanding and advancing the field of sustainable stormwater management)?

**Mandatory Content:** Mandatory content must be clearly and fully provided by the nominator. Nomination proposals lacking mandatory content may be rejected during the evaluation process.

The following information must be submitted via [CASQA's website](#):

- Name of the Project or Program: Be accurate and precise. If selected, this name will be used for the physical award and all promotional materials.
- Name of nominator (individual making the nomination). This individual will be the point of contact.
- CASQA member name (Agency, Institution, Company, or Individual). This information will be used to verify membership status and nomination eligibility.
- Nominator's Phone number
- Nominator's Email address
- Nominee's Contact Name. This individual will be the point of contact for all award benefits.
- Nominee's organization: Name of agency, institution, or company
- Nominee's address (the location where a physical award may be delivered)
- Nominee's Phone number
- Nominee's Email address
- A statement regarding the nominee's awareness of the nomination. The nominee's prior awareness of the nomination is encouraged but not required.
- As a condition of eligibility, an acknowledgment that the nominator will assist the nominee, if selected for an award, to produce the information and content necessary for the Awardee to receive award benefits. Such assistance may include providing award graphics images/content for the conference program, a poster to be presented during the conference, and a 2-minute video to be shown during the conference plenary session [video is optional].
- An award proposal that includes all of the following information and addresses the Evaluation Criteria (note: the award proposal must be uploaded and submitted as a PDF file (not to exceed 10 MB) via [CASQA's website](#):
  - Description of the achievement, including a discussion of why it is exemplary or outstanding, and what

## CASQA Awards Nomination Package

- makes the approach novel.
- Identification of the funding sources and any collaborators.
- Description of the resources that have been realized (e.g., how much funding was raised in the strategy? How much ongoing funding will result from the initiative?)
- Description of how the funding will be used to advance sustainable stormwater management.

### **Recommended Content:**

YouTube video, photographs, newspaper articles, or video clips of the program/project.

## Outstanding Advancement of True Source Control

This is CASQA's award for significant contributions to advance the field of True Source Control for pollutants of importance in stormwater.

**Award Selection Evaluation Criteria:** Include but are not limited to:

- Was a specific milestone achieved that clearly shows progress toward true source control, such as establishment of a regulation, or a commitment from a manufacturer?
- If establishing specific pollutant controls, are measurable results documented or quantitatively predicted?
- What is the level of significance to stormwater of the controlled pollutant(s)?
- What was the nominee's role in achieving the cited progress?

**Mandatory Content:** Mandatory content must be clearly and fully provided by the nominator. Nomination proposals lacking mandatory content may be rejected during the evaluation process.

The following information must be submitted via [CASQA's website](#):

- Name of the Project or Program: Be accurate and precise. If selected, this name will be used for the physical award and all promotional materials.
- Name of nominator (individual making the nomination). This individual will be the point of contact.
- CASQA member name (Agency, Institution, Company, or Individual). This information will be used to verify membership status and nomination eligibility.
- Nominator's Phone number
- Nominator's Email address
- Nominee's Contact Name. This individual will be the point of contact for all award benefits.
- Nominee's organization: Name of agency, institution, or company
- Nominee's address (the location where a physical award may be delivered)
- Nominee's Phone number
- Nominee's Email address
- A statement regarding the nominee's awareness of the nomination. The nominee's prior awareness of the nomination is encouraged but not required.
- As a condition of eligibility, an acknowledgment that the nominator will assist the nominee, if selected for an award, to produce the information and content necessary for the Awardee to receive award benefits. Such assistance may include providing award graphics/images/content for the conference program, a poster to be presented during the conference, and a 2-minute video to be shown during the conference plenary session [video is optional].
- An award proposal that includes all of the following information and addresses the Evaluation Criteria (note: the award proposal must be uploaded and submitted as a PDF file (not to exceed 10 MB) via [CASQA's website](#)):
  - Description of the achievement, including a discussion of why it is exemplary or outstanding.
  - Description of measured or quantitatively predicted results, if establishing specific controls on a set of pollutant

**Recommended Content:**

- YouTube video, photographs, newspaper articles, or video clips of the program/project.